

Details of the Position

At Home & Away Education, our seasonal programmes empower young people to embrace new challenges, explore fresh experiences, and push beyond their comfort zones. Students gain confidence, break down barriers, and learn how to create positive change for themselves, their peers, and their communities.

Why Work for Home & Away Education?

At Home & Away Education, we are dedicated to inspiring young people to reach their full potential, both academically and personally. Our mission is to equip students with the knowledge, skills, and confidence they need to thrive in an increasingly globalised world.

For each of our programmes, our staff play a vital role in creating a safe, engaging, and transformative environment where students develop into happy, confident, and capable individuals.

Working with us is more than just a job; it's a meaningful experience. You'll join a supportive, close-knit team with a shared purpose: to deliver an unforgettable summer for students from around the globe.

We provide an inclusive and supportive workplace where every team member is valued for their enthusiasm, creativity, and commitment. Our thorough induction ensures you feel fully prepared, confident, and aligned with our high standards of care, safety, and programme delivery.

Residential staff benefit from full-board accommodation, daily meals, and the chance to work in a lively, fast-moving environment where no two days are alike. Non-residential staff also have the option of enjoying breakfast and lunch on-site, if desired. This role offers excellent opportunities for personal and professional growth, enhancing your leadership, communication, and teamwork skills in ways that endure long after the summer concludes.

While the days can be demanding, the sense of teamwork, achievement, and joy makes working at Home & Away Education immensely rewarding. It is this positive, energising atmosphere that brings so many of our staff back year after year.

Responsibilities

A typical day:

08:30 am to 3:30 pm. With an hour lunch break.

Lesson Planning

Create engaging, dynamic, and well-structured English lessons that align with Home & Away Education's academic syllabus. Lessons should help students expand their vocabulary, develop fluency, build confidence, and explore aspects of English culture and everyday life.

Teaching

Conduct 4 hours of lessons each weekday (20 contact hours per week) in an inclusive and encouraging environment, using English exclusively. You will be assigned to teach a focus area based on your skills, experience, and qualifications.

Monitoring & Assessment

Ensure students are placed at the correct level and monitor their progress through regular assessments. Maintain clear evidence of student improvement and support each learner in achieving their full potential.

Academic Administration

Complete all required administrative tasks, including:

- Maintaining accurate lesson plans, class profiles, and registers
- Ensuring students complete arrival/departure questionnaires and weekly work logs
- Keeping student notebooks up to date, with marked work and corrections
- Overseeing completion of student self-reviews
- Updating all required database information efficiently and on time

Supervision & Pastoral Support

Support student welfare by monitoring behaviour around campus and addressing concerns promptly. Maintain a safe, respectful, and friendly living environment. Report any welfare issues to the Welfare Manager or Centre Manager.

Behaviour Management

Promote and maintain a positive and inclusive international community where all students feel safe, valued, and able to express themselves.

Morning / Breakfast Duty

Support the welfare team as needed by helping to ensure students start their day promptly and maintain a friendly and professional presence.

Health & Safety Compliance

Follow all relevant safety procedures and risk assessments to ensure a secure environment for students and staff.

Social Media

Liaise with the marketing team to facilitate access to classes and activities, allowing for the capture of high-quality photos and videos of lessons and activities as directed by management.

Centre Requirements

Assist in preparing and packing away the centre as required by the Head Office team.

Safeguarding

Home & Away Education is fully committed to safeguarding and promoting the welfare of children and young people. This responsibility applies to all staff, whether on or off duty. All employees must undergo an enhanced Disclosure and Barring Service (DBS) check, and must provide comprehensive employment references before starting work.

Qualifications

Applicants must hold **one** of the following qualifications:

- Cambridge CELTA or Cambridge DELTA
- Trinity CertTESOL or DipTESOL
- MA TESOL, BA TEFL or BA TESOL
- ESL/TESOL Certificates
- Cambridge CELTYL, Trinity TEYL

Teaching experience: minimum 1 year

Native-level English speakers preferred

Qualifications

- Native or near-native competence in spoken and written English (mandatory)
- University degree or equivalent
- CELTA, Trinity TESOL, Accreditation UK-recognised equivalent, or PGCE (English or MFL)
- DELTA, CELTYL, and QTS (primary or secondary) are highly desirable
- Minimum 1 year of teaching experience
- Eligibility to work in the UK
 - EU citizens require settled/pre-settled status, a Frontier Worker Permit, or another valid work visa
 - Home & Away Education cannot sponsor visa applications

Salary and Benefits

- **competitive**

Additional Benefits

- Access to on-site facilities such as swimming pool, gym, tennis courts, and AstroTurf
- Meals included (breakfast, lunch, and dinner)
- On-site accommodation at a significantly reduced rate
- Comprehensive induction and training programme
- A dynamic, multicultural working environment
- Opportunities for development and progression; excellence is recognised and rewarded